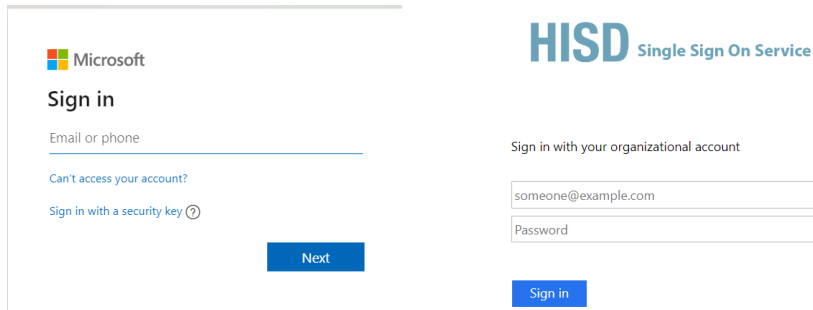


How students can check their Microsoft Office 365 email

Go to www.office.com on a browser or download the Outlook app.

Sign in using HISD credentials (username: s#####@online.houstonisd.org, password: birthdate in 8-digit format)



The screenshot shows the HISD Single Sign On Service login page. On the left, there is a Microsoft logo and a 'Sign in' section with a text input for 'Email or phone', a link for 'Can't access your account?', and a link for 'Sign in with a security key'. A blue 'Next' button is at the bottom of this section. On the right, there is a 'Sign in with your organizational account' section with a text input for 'someone@example.com', a 'Password' input, and a blue 'Sign in' button.

Once the Office 365 homepage loads, click on the “Outlook” app to access email.

